

HEB ISD CHILD NUTRITION GENERAL POLICIES

Revised 8/1/17

CHARGE POLICY

In order to better serve our community and to comply with the Texas House Bill No. 3562, Child Nutrition will allow students to charge reimbursable breakfasts and lunches for a grace period of two (2) weeks before providing an alternate meal.

During the grace period, the Child Nutrition Department will make at least three (3) attempts to contact the household with notification on negative balances. These attempts include but are not limited to:

- Phone calls
- Written notifications from the school cafeteria including a paper Meal Benefit Application sent to the household
- Written and verbal reminders given to students

If the negative balance is not paid in full by the end of the grace period, the student will be provided an alternate meal. An alternate meal consists of a cheese sandwich and unflavored milk.

The Child Nutrition Department encourages households to complete a Meal Benefit Application. Our department is continuously working to process all applications to ensure all students receive all the benefit needed for student achievement. Do not hesitate to complete an application – we are here to help!

Apply online at www.schoollunchapp.com. Application status can be viewed online at www.schoollunchstatus.com within 10 days after applying. Free and reduced application status will be sent to the email address provided on your online application. Paper applications are available at each school site and at the Child Nutrition Office.

Adults and visitors are not allowed to charge. Purchases must be paid at the time of service.

If you have any questions or concerns, please call 817.399.2120 or email childnutrition@hebisd.edu.