



**2022-2023**

## District Parent and Family Engagement Policy

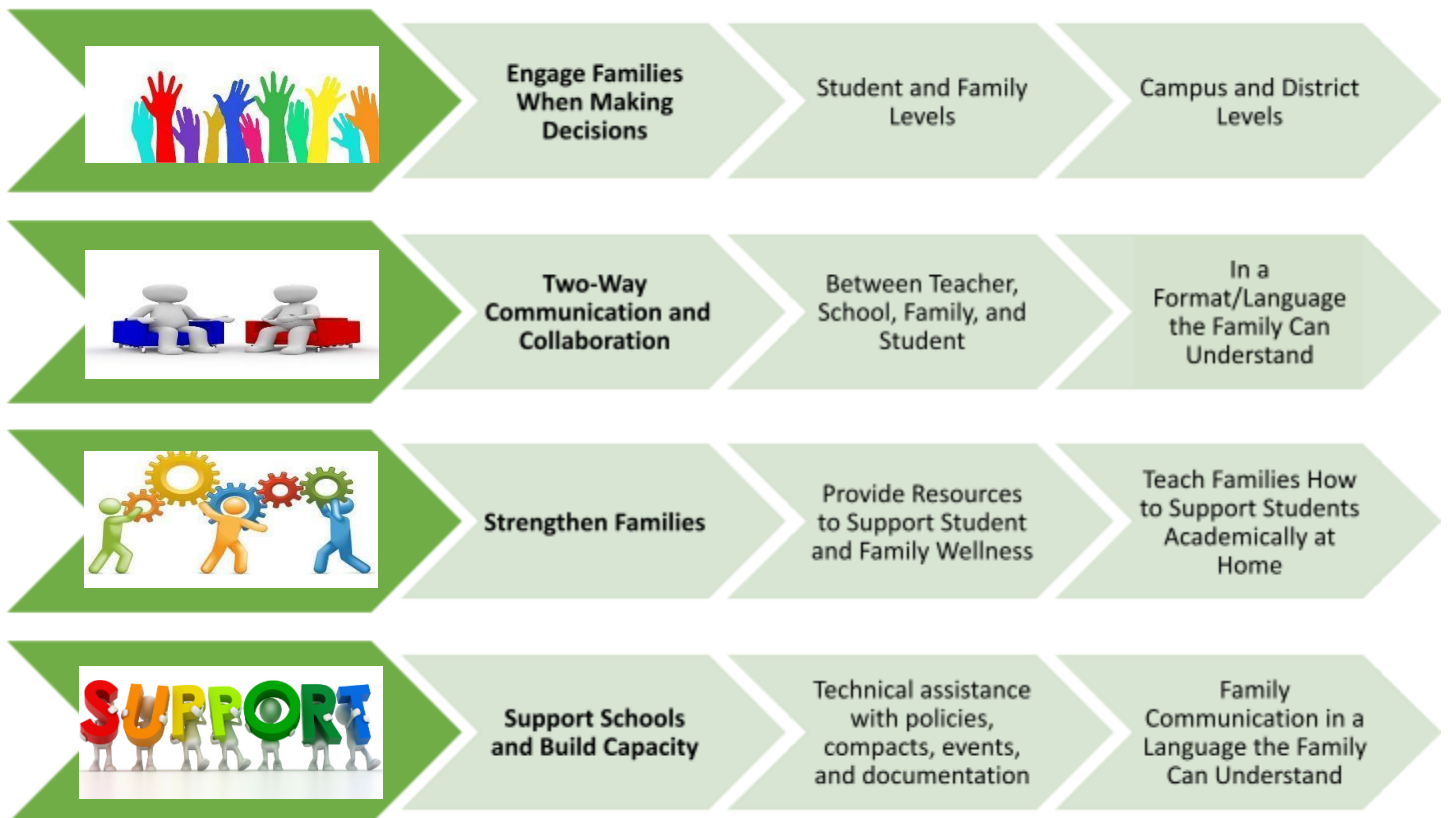
(Parent and Family Engagement Policy Reviewed and Revised 05/11/2022 through 8/25/22)

(Updated Parent and Family Engagement Policy posted on HEB ISD Family Engagement Department website, posted on social media accounts, and distributed by districtwide email on or before 09/01/2022).

Hurst-Eules-Bedford ISD is committed to our vision: *Empowering Today to Excel Tomorrow*. In order to accomplish this vision, HEB ISD believes that an effective partnership between students, families, schools, and communities is essential. Therefore, HEB ISD participates in the Title I, Part A Federal Funding Program. This program provides funding for low socioeconomic schools, and in return, we promise to meet the expectations laid out for us by the Texas Education Agency and the United States Department of Education. Every year during the month of May, we invite parents and families at Title 1 schools to participate in the District Parent Advisory Committee Meeting. At this meeting, we review and collect feedback on how our federal funds are spent. Additionally, we review, revise, and edit the HEB ISD District Parent and Family Engagement Policy and Plan for the coming school year. This document is the result of that meeting for the 2022-2023 school year.



### District and Family Engagement Department Expectations and Objectives for Meaningful Family Engagement



# 2022-2023 HEB ISD District Parent and Family Engagement Policy

<p><b>How HEB ISD and the Family Engagement Department Engages Families When Making Decisions</b></p>	<ol style="list-style-type: none"> <li>1. District/Campus Level Improvement Committees             <ol style="list-style-type: none"> <li>a. Thursday Nov. 3, 2022 · 4:30pm – 6pm, Thursday Feb. 16, 2023 · 4:30pm – 6pm, Thursday Mar. 30, 2023 · 4:30pm – 6pm, Thursday May 11, 2023 · 4:30pm – 6pm</li> <li>b. We invite parents, family members, and community members to participate.</li> <li>c. Committee members use survey responses and student data to develop, revise, and evaluate effectiveness of the District Improvement Plan (DIP) or Campus Improvement Plan (CIP).</li> </ol> </li> <li>2. Annual District Survey:             <ol style="list-style-type: none"> <li>a. Tentatively set for January to early February of 2023.</li> <li>b. Parents, family and community members, and students are invited to provide feedback on a districtwide survey during a specific window of time every school year.</li> <li>c. The survey enables us to identify areas for improvement and barriers to greater family participation in family engagement activities and events.</li> </ol> </li> <li>3. Annual District/Campus Parent Advisory/Evaluation Committee Meetings             <ol style="list-style-type: none"> <li>a. Monday Nov. 7, 2022 9:00am-10:00am, Tuesday, Nov. 8, 2022 4:00pm-5:30pm, May 15, 2022 9:00am-10:30am, May 16, 4:00pm-5:30pm</li> <li>b. We invite family members from all Title 1 schools to participate on both the district and campus level committees.</li> <li>c. We ask family members to review and provide feedback about district survey responses, student data, and the Title I District Parent and Family Engagement Policy. The conversation is focused on how we use money from all Title funding sources and ways to improve the Family Engagement Policy to increase student achievement.</li> <li>d. Surveys are used to collect feedback about spending Title 1 funds and on how to increase the effectiveness of the District Family Engagement Policy and Plan and programs such as Parent Academy, Family Literacy and Math Events, HEB Reads, etc...</li> </ol> </li> </ol>
<p><b>How HEB ISD and the Family Engagement Department Effectively Communicates and Collaborates with Families</b></p>	<ol style="list-style-type: none"> <li>1. The goal is to send district and campus level program information in time for families to mark their calendars to attend.</li> <li>2. The Family Engagement Department offers a user-friendly online <a href="#">Parent Academy Calendar</a> of Family Engagement events.</li> <li>3. The Family Engagement Department provides <a href="#">interpreter/translation services</a> in any language upon request for families and staff members.</li> <li>4. The Family Engagement Department provides invitations and other important written information in Spanish, Arabic, and French for district level communication and campus level communication upon request.</li> <li>5. The Family Engagement Department offers <a href="#">multiple opportunities</a> to attend PK-6th grade family engagement events, either in-person or online.</li> <li>6. The Family Engagement Department collaborates with campuses to promote and provide PK-6th grade family engagement opportunities targeting student achievement.</li> <li>7. We also collaborate with other HEB ISD departments such as Special Education, Bilingual, ESL, and Spanish Immersion, and the Parent Teacher Association (PTA) to coordinate district, campus, and community events.</li> <li>8. The Family Engagement Department collaborates with community organizations such as <a href="#">6 Stones</a>, the <a href="#">HEB Chamber of Commerce</a>, <a href="#">Tarrant County College Northeast Campus</a>, and <a href="#">Mission Central</a> to provide support and services to the families of HEB ISD.</li> </ol>

<p><b>How HEB ISD and the Family Engagement Department Strengthens (Builds Capacity) PK-6 Families with Education and Information</b></p>	<ol style="list-style-type: none"> <li>1. The Family Engagement Department helps connect families with <a href="#">district and community resources</a>.</li> <li>2. The Family Engagement Department offers <a href="#">Parent Academy</a> and the Bilingual Family Engagement Programs to support families as they help their children at home with academic goals.</li> <li>3. The Family Engagement Department offers as many Parent Academy sessions in English, Spanish, Arabic, and French as often as possible.</li> <li>4. Resources such as <a href="#">recorded sessions</a> are provided in English, Spanish, Arabic, and French whenever possible.</li> <li>5. The Family Engagement Department offers adult programming such as Adult English as a Second Language (ESL) Classes, Welcome to HEB ISD (for families new to the USA and HEB ISD), Practical Parent Education, how to help students with schoolwork, and literacy and math parent workshops, etc...</li> <li>6. The Family Engagement Department also tries to help parents/families understand important information about TEKS, testing, helping PK-6th grade students at home with literacy, math, technology, and practical parenting skills, etc...</li> </ol>
<p><b>How HEB ISD and the Family Engagement Department Supports Schools &amp; Builds Capacity of all Staff Members</b></p>	<ol style="list-style-type: none"> <li>1. The Family Engagement Department will - <ol style="list-style-type: none"> <li>a. Provides technical support to campus administration and staff as they - <ol style="list-style-type: none"> <li>i. Identify one Family Engagement/Title I Crate Facilitator (FEF) per Title 1 Elementary Campus.</li> <li>ii. Send all FEFs to Beginning of Year Family Engagement/Title I Crate Facilitator Training: <a href="#">July 21, 2022, 9:00am-12:00pm</a>.</li> <li>iii. Create their Campus Parent and Family Engagement Policy/Plan and Compact.</li> <li>iv. Plan and implement required Title 1 Annual Meetings and Campus Parent Advisory Committee Meetings.</li> <li>v. Research best practices and current ideas for increasing and improving family engagement.</li> <li>vi. Post documents in the Title I Crate for approval or correction.</li> <li>vii. Keep required records to document all family engagement efforts.</li> </ol> </li> <li>b. Partner with campus administration and staff as they - <ol style="list-style-type: none"> <li>i. Build positive relationships between students, families, and each other.</li> <li>ii. Provide effective literacy and math training that is linked to learning so families can help their students at home with these two critical subjects for raising student achievement.</li> <li>iii. Provide resources that are linked to learning and aimed at improving student achievement in reading and math for families to use at home as they support their students to raise student achievement.</li> </ol> </li> <li>c. Offer professional development and ongoing guidance for Title 1 Family Engagement and Crate Facilitators.</li> <li>d. Send monthly Family Engagement email updates to facilitators and campus administrators.</li> <li>e. Offer professional development for school administrators and school staff on district and campus professional development days through the year. <ol style="list-style-type: none"> <li>i. <a href="#">Online Beginning of the Year "Family Engagement 101" for all new teachers.</a></li> <li>ii. <a href="#">District PD Day: August 2, 2022, 8:00am-4:00pm.</a></li> <li>iii. <a href="#">District PD Day: January 4, 2022, 8:00am-4:00pm</a></li> </ol> </li> </ol> </li> </ol>
<p><b>HEB ISD Family Engagement Department Contact Information</b></p>	<ol style="list-style-type: none"> <li>1. Kelly Rall, Coordinator for Prekindergarten and Family Engagement <ol style="list-style-type: none"> <li>a. <a href="mailto:kellyrall@hebisd.edu">kellyrall@hebisd.edu</a></li> <li>b. 817-399-2083</li> </ol> </li> <li>2. Diana Cortez, Secretary for the Coordinators of Prekindergarten, Family Engagement, and K-12 Science <ol style="list-style-type: none"> <li>a. <a href="mailto:dianacortez@hebisd.edu">dianacortez@hebisd.edu</a></li> <li>b. 817-399-2084</li> </ol> </li> <li>3. Joey Martinak, Prekindergarten and Family Engagement Facilitator, <ol style="list-style-type: none"> <li>a. <a href="mailto:joeymartinak@hebisd.edu">joeymartinak@hebisd.edu</a></li> <li>b. 817-399-2128</li> </ol> </li> </ol>

- |  |  |
|--|--|
|  | <ol style="list-style-type: none"><li>4. Fatina Jalambo, District Family Engagement Specialist<ol style="list-style-type: none"><li>a. <a href="mailto:fatinajalambo@hebisd.edu">fatinajalambo@hebisd.edu</a></li><li>b. 817-399-2191</li></ol></li><li>5. Gregoria Bustillos, Bilingual Family Engagement Liaison<ol style="list-style-type: none"><li>a. <a href="mailto:gregoriabustillos@hebisd.edu">gregoriabustillos@hebisd.edu</a></li><li>b. 817-399-2735</li></ol></li><li>6. Bijoux Furaha, French Family Engagement Liaison<ol style="list-style-type: none"><li>a. <a href="mailto:bijouxfuraha@hebisd.edu">bijouxfuraha@hebisd.edu</a></li><li>b. 817-399-2199</li></ol></li><li>7. Glenda Concepción, Spanish Family Engagement Liaison<ol style="list-style-type: none"><li>a. <a href="mailto:glendaconcepcion@hebisd.edu">glendaconcepcion@hebisd.edu</a></li><li>b. 817-399-2180</li></ol></li></ol> |
|--|--|